

18th October 2017

Parent Governor Elections

Dear Parent,

I write to inform that two vacancies have arisen for a parent governor on our governing body which we are looking to fill as soon as possible.

Becoming a parent governor is one of the most significant ways to help promote the partnership between school and home for the benefit of students. The governing body, with the Principal, is responsible for the running of the school and for promoting high standards. The governing body carries out its role by setting the vision for the school and then ensuring that the school works efficiently and effectively towards achieving its vision. It does this by building a thorough knowledge of the school and its community, by both supporting and constructively challenging the school, and by ensuring accountability and compliance. Please see *appendix 1* for a brief outline of the role.

Anyone who has parental responsibility for a pupil at the school can stand for election (providing you are eligible in accordance with *appendix 3*) and we warmly welcome candidates from every area of our school's parent community. Governors need not be experts in the field of education but need to have an interest in the school and in the welfare of our children and have the time and willingness to get involved. Training is available for all governors and this governing body has an expectation that those new to being a governor, attend free induction training.

If you are interested in this role and would like to stand for election please complete the enclosed nomination form (*appendix 2*) and return it to the school (c/o Mrs Josie Tomkins, Kettering Science Academy, Deeble Road, Kettering, NN15 7AA) no later than **Friday 3rd November 2017** You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent. If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

If you would like to find out more about how you can contribute to governance at our school, please provide your contact details to the clerk of the governing body (Mrs Josie Tomkins jtomkins@ketteringscienceacademy.org) so that a conversation can be arranged.

Yours sincerely,



Chair of Governors

