

WISEPAY

A Guide to Wisepay

Wisepay enables you to be able to top up your child's id card for use in the restaurant at breakfast and lunchtimes. It also enables you to pay for other services like payment for trips, revision guides, etc.

You will need your login details, username and password, if you need reminding of them please contact the school.

To access Wisepay open up the Kettering Science Academy website. Click on the parents tab and then the Wisepay symbol at the bottom of the page. You will then be taken to the login page.

Login in using your username and password, this will then open up the main screen.

View Balance

If you want to see the balance of your son/daughter's account, from the home screen click on My Wisepay Account. This screen will also allow you to see a brief summary of what they have bought.

Merging students account

From the home screen click on My Wisepay Account, then merge an account. The student that you are currently logged into will become the master account. We suggest that you have the younger student at the master account so it is still active when the older sibling leaves.

When prompted enter the username and password for the second account you want to merge and click Find a Student.

Topping Up Card

To top up cards click on the food and drinks payment icon. Click on view details within the pay for food and drink box. You then have the option of topping up by £5, £10, £15, £20, £30, £50 or select your own amount to pay. Click on purchase. At this stage if you have another student at the Academy and have merged their accounts, you can click on my merged accounts and go through the same procedure again.

At the top of the page is your shopping basket where you can check the right amount has been selected. If all ok, click proceed to checkout, you will then be taken to the checkout screen from here .

Please remember to complete section 4, Terms and Conditions.

Paying for a Trip

Click on the Trips and visits icon. A list of trips available for your student will be displayed.