

**KETTERING SCIENCE ACADEMY
PARENT CONSULTATION GROUP**



**Held Thursday 30th January
17.30 – 18.30**

MINUTES

Present:

Chair: Paul Davies (Principal)
Steve Barton (Chair of Governors)
Amy Brooks

		Action Points
Item 1	Communication	
	<ul style="list-style-type: none"> • Parents felt that while teachers are good at replying to emails it is difficult to find out their address. Proposed a list of teachers and their names on the website. • A who's who section on the website to include picture, name and email address was suggested by parents as something that would help. • Parents would like to receive more positive feedback about their children. • Parents commented that sometimes it is hard to get hold of teachers when they return the teacher's phone call. • Weekly Parental Bulletin – often very little information in this. Parents would like to know more about what is happening in the Academy. 	<ul style="list-style-type: none"> • New website being launched - PDA to investigate having a who's who section included. • Possibility of parents expressing preference for contact – email / text / phone call. Ensure that contact is established and parent is informed. • Re-launching of the weekly bulletin by AYB. • Also ensure that the website is updated weekly on same day. Parents will know if they go onto website on this day there will be new information. • Investigate the possibility of a Principal's blog and ways to make greater use of social media platforms
Item 2	VLE (Virtual Learning Environment)	
	<ul style="list-style-type: none"> • This will be a portal to put and store information. First and foremost it will be used to put homework online. • Parents commented that it would be useful to be able to access via the VLE information on: <ul style="list-style-type: none"> ○ Curriculum information and reading lists 	<ul style="list-style-type: none"> • PDA will investigate the possibility of having these things included on VLE. In mean time all Yr11s will be given a revision stick with resources on to revise from.

	<ul style="list-style-type: none"> ○ Exams information ○ Target grades for students ○ Information about teams and clubs ○ Attendance data and punctuality ○ Positive and negative incidents 	
Item 3	Homework	
	<ul style="list-style-type: none"> ● Parents want a list of websites and resources that their children can access even if there is no homework set – especially for KS4. 	<ul style="list-style-type: none"> ● Ask departments to provide this information for new website.
Item 4	Assessment of student progress and reports	
	<ul style="list-style-type: none"> ● Parents would like more information on reports. Discussed the possibility of having all grades from across academic year, or even from across whole school career, included on report so that progress can be seen clearly. ● Parents discussed the possibility of having a written report about their child. 	<ul style="list-style-type: none"> ● PDA will invite parents to work with him to redesign reports and the reporting system in the summer.
Item 5	Vocational Training Offers and Apprenticeships	
	<ul style="list-style-type: none"> ● Parents would like more information on options and courses available and would like more help with apprenticeships and less academically driven things. 	<ul style="list-style-type: none"> ● Speak to Timely Advice about giving greater information and what else is on offer for students. ● The curriculum for next year will keep a vocational flavour and want to grow computer science and IT for next year ● Make information about options available to students earlier on.
Item 6	AOB	
	<ul style="list-style-type: none"> ● Useful if could make payments online ● Trip forms – academy already has all this information. Why can't forms be printed for us and parents make changes if necessary? 	<ul style="list-style-type: none"> ● PDA to investigate this.
<i>Next Meeting will be next term for KS3 parents</i>		